MINISTRY MONTHLY FINANCIAL REPORT

MINISTRY: _______________________________ REPORTING MONTH: ______________

Balance held by ministry at the beginning of month (1) $ __________________

RECEIPTS FOR THE REPORTING MONTH

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<th>Date</th>
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Total Receipts (2) $ __________________

SUBTOTAL (1 plus 2) = (3) $ __________________

EXPENSES FOR THE REPORTING MONTH (Please Attach Receipts)

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Total Expenses (4) $ __________________

GRAND TOTAL (3 minus 4) = (5) $ __________________

Amount turned in with this report (6) $ __________________

Balance held by ministry at end of month (5 minus 6) = (7) $ __________________

PRESIDENT: ___________________________ DATE SUBMITTED: ______________

TREASURER: ___________________________ DATE SUBMITTED: ______________

TO BE COMPLETED BY FINANCE MINISTRY ONLY

BEGINNING BALANCE $ ______________

AMOUNT RECEIVED WITH THIS REPORT $ ______________

EXPENSES FOR THE MONTH (Disbursed by Church) $ ______________

BALANCE HELD IN CHURCH TREASURY $ ______________

APPROVED BY: ___________________________ DATE: ______________

Revised 11.2013